Staff Council General Meeting Minutes
July 15, 2020
Zoom Meeting

Staff Council President, Andy Stephany welcomed everyone to the meeting. There was no closed session. Vice Chancellor of Human Resources, Dave DeJong joined as a guest and gave an update. His report included the following topics:

- Office of Human Resources will continue to work remotely
- Craig Hall will be used to help with classroom spaces for the honors college
- Signage and air flow recommendations from the CDC are still in process
- Some inner levels of the Cathedral won’t be used that don’t have air flow
- Students will ship 5 boxes of personal items to campus to ensure a safe and smooth move in process.
- Hotels will be used to de-densify dorms
- The new campus food provided will also be de-densifying
- HR will be holding a town hall in the beginning of August. More info to come!

Mark Burdsall came to speak about human resources.

- SERP- Email went out to all eligible for the benefit in the form of a docusign. August 1st is the deadline to sign.
- Then RC’s will then be notified
- There will be a webinar this Friday to talk about SERP and it will be recorded.
- Organizational Development- Developing tools for supervisors on how to supervise, allocate, and keep people engaged.
- Shaping the workplace- all reviews should be completed. They will be making sure they are all quality reviews by July 31.
- Supervisor Training- Starting in September will be virtual learning with modules. There will be a test for each category. There is a focus on two points Diversity and Inclusion and Interpersonal Communication.

June’s meeting minutes were accepted and approved

Andy Stephany, staff council president reminded everyone of the Diversity forum will be held July 28-30. He also assured everyone that he will be working with Staff Council to ensure those that are affected by those that take the SERP will be advocated for as work is reallocated. If anyone has any issues, please don’t hesitate to reach out to Staff Council.
Kenny Doty, Staff Council Executive Vice President, said that he will be attending the operations meeting tomorrow to talk about the virtual orientation and how we are going to move forward virtually. He also mentioned looking at how we are going to hold our Staff Council Talks and taking advantage our webinar function on Teams. He and Andy met with Kevin Sheehy and they will be putting together a parking survey. Kevin will be attending the August Staff Life meeting.

Tammeka Banks, Vice President of Finance said we currently are waiting on the FY21 budget.

Amy Port Kleebank, Vice President of Public Relations, said please let us know if you have any information for the Staff Council Newsletter or Read Green. Also, if you have any interest in helping External Relations with marketing or working on the newsletter, please let us know ASAP!