

MEMBERSHIP APPLICATION

Staff Council University of Pittsburgh Pittsburgh Campus

Membership and Organization

The voting membership of UPSC (University of Pittsburgh Staff Council) shall consist of all regular full-time or regular part-time staff that have completed their initial provisional periods and are not currently on a performance improvement plan...

Code of Conduct for Members (By-Laws):

- Each SC member shall be accessible to constituents, communicate constituents' concerns to SC, and report SC discussions, decisions and actions back to constituents.
- SC members shall work actively toward the goal of improving the University and the working conditions for its staff members; members shall protect and promote the interests of their constituents and the University even when these conflict with the member's own interests.
- SC members shall keep private, non-University interests separate from their University activities to avoid conflict of interest.
- SC members shall keep informed of current University policies, procedures and expectations affecting the interests of the staff and the functioning of the University.
- SC members shall offer information to constituents and members of the University community only when sure that the information is correct; otherwise, SC members shall make referrals to sources known to have accurate information.
- SC members shall strive to demonstrate competence, fairness, integrity and conscientious behavior as they conduct SC business within the University community.
- SC members are free to express personal opinions to constituents and other members of the University community; however, members must clearly state that these opinions are their own and differentiate them from SC positions and actions when differences exist. SC members shall not misrepresent any SC action, position or decision to the University community.

The Membership Application must be completed and signed by the applicant, authorizing the Office of Human Resources to verify membership eligibility.

MEMBERSHIP APPLICATION

Staff Council

University of Pittsburgh

(Please Print)

Applicant Name: _____

University Position: _____

University Department: _____

Email: _____

**AUTHORIZATION FOR RELEASE OF EMPLOYMENT-RELATED
INFORMATION TO STAFF COUNCIL**

In connection with my application for membership in the University of Pittsburgh Staff Council, I hereby affirm that:

- My job performance meets the standards of the University, my department and the requirements of the SC By-Laws;
- Within the past twelve (12) months, no member of University management has notified me that I have any significant performance problems; and
- I am not on a Performance Improvement Plan of any kind.

I hereby authorize my department and the Office of Human Resources to provide to the SC officers and/or their designees any relevant information that verifies the above.

In addition, I hereby release the University of Pittsburgh, its officers, agents and employees, as well as SC and its officers, of and from any and all claims, liabilities and/or damages of any nature that may result from the aforementioned release of information.

Signature

Date

Please return to Staff Council office: Cathedral of Learning B-39